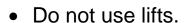


## **AFTER HOURS (including weekends)**

## ON HEARING ANY FIRE ALARM

(e.g. beep...beep...whoop or bell or continuous ring)

- Immediately cease activities.
- Evacuate the building via the nearest safe exit.
  (Follow the green exit signs)
- Assist others if required.





 Remain at the assembly area (Victoria Square) until given the all clear to return by the Emergency Services or Security.

If unsure if it is safe to return, contact Security:

Mon-Fri: 0427 611 106 Weekends: 8201 2880

## If YOU discover Fire/Smoke

R emove people from immediate danger

A lert others. Ring (0) 000 and Security on x12880

C ontain the emergency if possible (e.g. close door)

E vacuate via the nearest safe exit.

Extinguish only if safe and trained to do so.

If the alarm is not sounding, hit the Break Glass alarm

