Flinders University

ONE YEAR HONOURS

DOMESTIC APPLICATION GUIDE 2023

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This Guide provides information about the current eligibility criteria and application process for entry to Honours courses in 2023 only. Flinders University reserves the right to make changes to the entry requirements and selection methodology in the future. Any such changes will be reflected in future editions of this Guide.

WELCOME

Welcome to the 2023 Honours Domestic Application Guide. Reading this Guide is the first step on the way to applying for a One Year Honours course at Flinders University.

Honours is a great way to investigate a study area of interest in further depth. It is a qualification that further develops research, writing and organisational skills. It also demonstrates one's ability to undertake high-level study.

This Guide will help applicants determine their eligibility and understand the application process, including what supporting documentation is required. Reading and understanding this Guide forms part of the application process.

Please note the information in this guide does not apply to the One Year Honours in Psychology and prospective applicants for this course should refer to the Psychology Honours application guide.

Selection to One Year Honours courses at Flinders University is usually based on a completed degree within a related discipline with a GPA of 5.00 or above (may be higher depending on the discipline). One Year Honours courses are not deferrable and are generally studied over one year full-time (or part-time equivalent). You can find further information about the different Honours disciplines via www.flinders.edu.au/study/apply/honours.

If, after reading this Guide, applicants have any questions relating to the application process, they are asked to email askflinders@flinders.edu.au for assistance. We thank applicants for considering a One Year Honours course at Flinders University.

All prospective students are expected to act professionally toward the university, its staff, students and other applicants. Flinders University reserves the right to consider any aspect of an applicant's behaviour in the assessment of their suitability for admission.

APPLICATION TIMELINE

2022 FOR 2023 ENTRY

Monday 8 August 2022	Applications for Semester 1 and 2 entry open 9.00am (ACST)
Friday 25 November 2022	Semester 1 Science & Engineering guaranteed equal consideration deadline 11.59pm (ACST)
Monday 16 January 2023	Applications for Semester 1 Science & Engineering entry close 11:59pm (ACST)
Friday 17 February 2023	Applications for Semester 1 entry close 11:59pm (ACST)
Monday 27 February 2023	Semester 1 teaching commences
Friday 30 June 2023	Semester 2 Science & Engineering guaranteed equal consideration deadline 11.59pm (ACST)
Friday 14 July 2023	Applications for Semester 2 entry close 11:59pm (ACST)
Monday 24 July 2023	Semester 2 teaching commences

ELIGIBILITY TO APPLY

Applicants must meet citizenship requirements and English language proficiency requirements; must be in their final year or have completed their Bachelor degree to be eligible to apply.

CITIZENSHIP REQUIREMENTS

Australian citizens, Australian permanent residents, New Zealand citizens and Humanitarian Visa holders are classified as domestic applicants. Applicants are required to meet domestic eligibility criteria at the time of application.

Applicants who do not meet the domestic citizenship classification above are considered international students and are not eligible to apply as domestic applicants. Please note that New Zealand permanent residents are classified as international students. International applicants are required to meet the international eligibility criteria at the time of application.

ENGLISH LANGUAGE PROFICIENCY REQUIREMENTS

Flinders University conducts an English Language Proficiency Check (ELPC) for all its courses to confirm applicants meet the minimum English language proficiency as per it's policy. Applicants who may not pass the check will be contacted with further information.

ACADEMIC REQUIREMENTS

Applicants are required to have completed or be in the final year of their Bachelor degree, either from an Australian university or from another tertiary institution of equivalent standard at the time of application. For applicants who have studied at a higher education level overseas, Flinders University will use the agreed guidelines and assess their overseas qualifications to determine equivalence to a Bachelor's degree level study offered by Australian institutions.

Pre-assessment for equivalency is not possible. Applicants can have their overseas qualification assessed for equivalency through https://internationaleducation.gov.au/.

SCIENCE & ENGINEERING EXPRESSION OF INTEREST

All Science & Engineering Honours applicants are also required to complete an expression of interest as part of the application process, nominating their preferred projects and supervisors, in addition to submitting their online application for One Year Honours. Expression of Interests are submitted via the student projects page: https://studentprojects.flinders.edu.au/find-a-project/.

Information will be included in the application process to ensure applicants have submitted this form along with details of their intended project and supervisors. Please note that applications for Science & Engineering Honours courses **cannot be processed unless an expression of interest has been submitted**.

ENTRY REQUIREMENTS

HONOURS COURSE	ACADEMIC REQUIREMENTS	SEM 1 Entry	SEM 2 Entry
Bachelor of Archaeology (Honours) OR; Bachelor of Arts (Honours) Archeology	Completion of the Bachelor of Archaeology or equivalent with an overall GPA of 5.0.	Yes	No
Bachelor of Arts (Honours) ▪ Applied Linguistics ▪ Business ▪ Creative Writing ▪ Criminology ▪ Drama ▪ English ▪ French ▪ Geography and Environmental Studies ▪ History ▪ Indigenous and Australian Studies ▪ Indonesian ▪ Italian ▪ Modern Greek ▪ Philosophy ▪ Screen and Media ▪ Sociology ▪ Spanish ▪ Women's and Gender Studies	Completion of a Bachelor degree or equivalent with an overall GPA of 5.0.	Yes	Only Biological Sciences and Business streams*
Bachelor of Business (Honours)	Completion of the Bachelor of Business or equivalent with an overall GPA of 5.0.	Yes	Yes
Bachelor of Commerce (Honours)	Completion of the Bachelor of Business or equivalent with an overall GPA of 5.0.	Yes	Yes
Bachelor of Creative Arts (Honours)	Completion of the Bachelor of Creative Arts or equivalent with an overall GPA of 5.0.	Yes	No
Bachelor of Criminology (Honours)	Completion of the Bachelor of Criminology or equivalent with an overall GPA of 5.0.	Yes	Yes
Bachelor of Education (Honours)	Completion of the Bachelor of Education or equivalent with an overall GPA of 5.5.	Yes	Yes
Bachelor of Health Sciences (Honours)	Completion of the Bachelor of Health Sciences (or any health professional degree) or equivalent with an overall GPA of 5.0.	Yes	Yes - Part Time study only
Bachelor of International Relations and Political Science (Honours)	Completion of the Bachelor of International Relations or equivalent with an overall GPA of 5.0.	Yes	Yes

Bachelor of Medical Science (Honours)	Completion of a Bachelor degree in Medical Science or a health-related field with an overall GPA of 5.0.	Yes	Yes
Bachelor of Sport, Health and Physical Activity (Honours)	Completion of the Bachelor of Sport, Health and Physical Activity or equivalent with an overall GPA of 5.25.	Yes	Yes

SCIENCE & ENGINEERING	**ENTRY REQUIREMENTS**	**SEM 1 Entry**	**SEM 2 Entry**
Bachelor of Geospatial Information Systems (Honours)	Completion of the Bachelor of Geospatial Information Systems or equivalent, normally with an overall GPA of 5.0.	Yes	No
Bachelor of Arts (Honours) (Biological Sciences)	Completion of a bachelor's degree or equivalent with a Biological Science major or specialisation, normally with an overall GPA of 5.0.	Yes	Yes
Bachelor of Design and Technology (Honours)	Completion of the Bachelor of Design and Technology or equivalent, normally with an overall GPA of 5.0 including an average grade in the Technology Innovation topics.	Yes	Yes
Bachelor of Environmental Management (Honours)	Completion of the Bachelor of Environmental Management or equivalent, normally with an overall GPA of 5.0.	Yes	Yes
Bachelor of Information Technology (Honours)	Completion of the Bachelor of Information Technology or equivalent, normally with an overall GPA of 5.0 including a GPA of 5.0 in 36 units of upper-level Computer Science topics.	Yes	Yes
Bachelor of Science (Honours) ▪ Biological Sciences ▪ Biotechnology ▪ Chemical and Physical Sciences ▪ Computer Science ▪ Environment ▪ Mathematics and Statistics	Completion of the Bachelor of Science or equivalent with a major or specialisation in an appropriate discipline area, normally with an overall GPA of 5.0.	Yes	Yes

SUPPORTING DOCUMENTATION

PROJECT PROPOSAL FORM

Applicants for courses other than Science and Engineering Honours are required to complete and submit a Project Proposal Form as part of their application. The form can be found here www.flinders.edu.au/study/apply/honours. Applicants must obtain approval from their proposed supervisor and the Honours Course Coordinator as part of the application process using this form, applications cannot be processed unless a completed Project Proposal Form has been submitted.

ACADEMIC TRANSCRIPTS

Applicants who are applying on the basis of qualifications from institutions other than Flinders University, must provide an electronic copy of their original or a certified copy of their original Official Academic Transcript or share their documents via My eQuals for all qualifications relevant to their application at the time of applying. This includes applicants with current enrolment relevant to their application.

An electronic copy of an original or a certified copy of an original Official Academic Transcript must be uploaded to the application as evidence they meet the academic requirement. **Unofficial academic transcripts, statement of results, exam slips, screen shots of grades, AHEGS etc. will not be accepted.**

The transcripts should show results in all subjects. A final academic transcript showing final grades must also be uploaded to your application or forwarded to askflinders@flinders.edu.au once they have been received. Please include a grading key (usually found on the back of the official transcript).

MY EQUALS

If an applicant's Official Academic Transcript is available via the My eQuals platform, it should be shared directly with Flinders University through the My eQuals portal.

In the Document Sharing window, select 'Send my documents to a registered organisation' and nominate Flinders University as the recipient. Please provide your Application ID and ensure the expiry date selected is **after February 2023** as the University may need to access the document up to and including this time.

For further information about sharing Official Academic Transcripts via the My eQuals portal visit My eQuals.

If applicants receive further results and need to update their initial shared version of the document by the deadline, they will need to re-share the transcript with Flinders University in the My eQuals portal by the deadline.

Note: Official Academic Transcripts shared with Flinders University after the deadline will NOT be accepted.

Document authenticity through My eQuals

Some digital official academic transcripts specifically mention the University issuing the transcript will only guarantee the document's authenticity when it is accessed through the My eQuals portal. They further state that when viewed online, the security of the document is only verified by the presence of the 'Certified' blue ribbon in the document.

Note: applicants are advised not to download the document from My eQuals to then upload to their application as this cannot be certified unless viewed via the My eQuals portal in most instances.

Applicants who upload PDF documents from My eQuals that contain a blue ribbon stating 'Certified by (University)... all signatures are valid' in the Signature Panel in the electronic document may be accepted. However, if a printed copy of this document is uploaded to the application it will not be accepted as the electronic document normally states '(University) cannot verify this document's authenticity in printed format'.

Note: Official Academic Transcripts submitted in the format specified by the institution as not being able to verify the authenticity will NOT be accepted.

TRANSCRIPTS IN A LANGUAGE OTHER THAN ENGLISH

If academic transcripts are in a language other than English, applicants must submit copies of both the original transcript and full translations in English. Translations must show results for all subjects undertaken and be certified by an independent accredited translator (NAATI) and feature the translator's original stamp and signature on every page. The translation must be a scan of the original hard copy translation document issued by the translator. Electronic versions of the translation, where the translator's stamp has been affixed electronically, cannot be accepted.

It is an applicant's responsibility to comply with requests to provide further documentation, either in the original language or English translation.

Applicants must upload all supporting documentation to their online application in one of the following file formats: JPEG, DOC, DOCX, or PDF e.g. transcript.pdf.
Applicants must submit each academic transcript as a separate file.
Only clear legible scans will be accepted. The entire document must be included without any external elements visible – such as a table, shadows etc. We only accept scanned copies of original documents.
Upload of screenshots of system results, statements of results, academic records or unofficial transcripts etc. will not be accepted.

HOW TO APPLY

Applications are submitted directly to Flinders University through the online application system. Please ensure you apply for the One-Year Honours course, and not the Four-Year Bachelor with Honours equivalent.

Refer to our step-by-step Direct Application Guide for assistance on the application submission process.

OFFERS

Offers will be issued once assessment is finalised, including confirmation of supervisor and project work has been received by the College. Applicants may be issued conditional offers if their Bachelor degree is yet to be completed.

Enrolment will not be possible until all conditions of an offer are met.

Note: Offers are only valid for the year in which the application is made. Deferrals are not available.

ARRANGING SUPERVISION

Prior to applying for a One Year Honours course, applicants for courses other than Science and Engineering Honours are required to consult with potential supervisors and discuss possible thesis topics. Applicants are required to complete and submit a Project Proposal Form as part of their application.

You can find a list of Honours Coordinators and their details here. The Honours Coordinator allocates each student a supervisor by seeking to maximise the match between student and supervisor preferences.

SCIENCE & ENGINEERING APPLICANTS

Please note that applicants for Science & Engineering Honours courses nominate their supervisor and thesis topics as part of the expression of interest process.

Please note:

- We cannot guarantee that a particular student's idea for a research project will be approved as an Honours thesis topic, nor that a member of staff will agree to supervise a particular topic. This could be because some ideas may be not appropriate for a thesis (e.g. idea might be too ambitious, require specialist skills, or be too simple). Other projects might not be practical because they require ethical clearance from external agencies, which can take a long time.

- Although the majority of students usually receive their first choice of supervisor, this is not guaranteed, each supervisor has a maximum number of Honours students they can supervise.

FAQs

Will a Non-Graded Pass (NGP) affect my GPA calculation?	Yes, NGPs cannot be used in GPA calculations.
Do I need to submit an Expression of Interest as part of my application for Honours?	If you are applying for an Honours course offered by the College of Science and Engineering, you will need to submit an Expression of Interest form found on the following website: https://studentprojects.flinders.edu.au/find-a-project/
I am having issues with the student account activation process, who do I contact to get technical assistance?	If you are experiencing difficulties with the account activation process you can contact our helpdesk on (08) 8201 2345.
I have logged on to the Flinders Student Information System and my application is showing as ''unassessed', what does this mean?	The application portal will only show the final outcome of your application and until this is known it will continue to show as 'unassessed' or 'under assessment.
I'm not sure if I'm eligible, can I request a pre-assessment before I apply?	We're unable to conduct pre-assessment of applications. However, if you meet the academic requirements set out in this document we encourage you to apply.
Do I need to provide an official transcript?	If you are applying on the basis of a Flinders degree, you don't need to provide a transcript. Applicants must upload a certified copy or original official academic transcript at the time of applying if they are using a degree from an institution other than Flinders University to apply.
Can I submit my official academic transcript via My eQuals?	Yes, you will need share the document with Flinders University via your MyeQuals account ensuring that the expiry date is after applications close. Further information can be found here.
When will I be advised of the outcome of my application?	Applications can take several weeks to be considered. We assess and process applications as soon as possible. You can check the status of your application in the application system but due to the number of factors that need to be considered for selection, you may not hear of the outcome of your application for a few months for some courses. Applicants currently completing their Bachelor degree may be issued with a conditional offer until their requirements have been met.
I wasn't successful in my application. Am I able to get more information on the outcome?	If you have been unsuccessful in your application for the course and you wish to obtain more information than was provided in the correspondence notifying you of the outcome, you can email askflinders@flinders.edu.au.
How will I be contacted about my application?	Correspondence is via email, it is your responsibility to ensure that you regularly check your inbox (including junk and clutter folders) and respond to any emails you receive.
Can I defer my place to the next year?	Deferment of an offer is not permitted. If you are unable to commence the program in the current admission cycle or semester you will be required to reapply and provide the same information again.
Can I study the course externally?	No, Honours courses are offered on campus in internal mode only.

Please email all enquires including eligibility criteria and the application process questions to **askflinders@flinders.edu.au**

Flinders University | FEARLESS

Contact us
Office of Student Recruitment
1300 354 633
askflinders@flinders.edu.au

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